



DEPARTMENT OF EDUCATION

ANNUAL DEPARTMENTAL EXAMINATIONS - 1958

TIME-TABLE

Date	Hour of Examination	GRADE 13	EXTRACTS FROM THE REGULATIONS
Tuesday 10th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Italian Authors Italian Composition	<p>4. The grade 13 examinations shall be held in accordance with a time-table issued by the Minister.</p> <p>5.—(1) On or before the 1st of May, every candidate shall file an application in form 1 and a statement in form 2 with the principal of the school at which he proposes to write the examinations.</p> <p>NOTE.—<i>Form 1 and Form 2 refer to Exam. Forms 68 and 69.</i></p> <p>24.—(1) Where there is sufficient accommodation and enough question papers, the presiding officer shall admit to the grade 13 June examinations candidates whose applications were not received by the 1st of May.</p> <p>(2) Where a candidate has not made application by the 1st of May, the presiding officer shall</p> <p>(a) require the candidate to submit an application in form 1 and a statement in form 2, and</p> <p>(b) collect a late-fee of \$1.</p> <p>(3) Where a candidate desires to write a grade 13 paper in addition to the papers for which he made application by the 1st of May, he shall not be charged a late-fee.</p> <p>25. Where a candidate fails to appear for an examination within 1 hour after the examination commences, the presiding officer shall not permit him to write the examination.</p> <p>33.—(2) The presiding officer shall not allow an answer envelope to be opened after it has been handed in.</p> <p>51.—(1) On or before the 1st of May, every candidate shall file his application with the principal of the school at which he proposes to write the grade 13 examinations.</p> <p>(2) No application shall be sent to the Department.</p> <p>(3) Where a candidate desires to write the examinations at any university where an examination centre has been established, he shall submit his application to the registrar of the university concerned.</p> <p>NOTE.—<i>A centre will be established at the University of Toronto in 1958 for privately-prepared candidates.</i></p> <p>52. A candidate for a university scholarship shall</p> <p>(a) make special application for the scholarship examinations to the registrar of the university concerned, and</p> <p>(b) make application for the examinations to the principal of the school at which he proposes to write.</p> <p>55.—(1) Where a candidate has submitted his application and subsequently desires to write 1 or more grade 13 examinations at an examination centre other than the centre at which he originally applied, he shall, through his principal, make application to the Registrar for permission to do so.</p> <p>NOTE.—<i>Application for a change of centre shall be made in writing and in time to enable the Registrar to make new arrangements for the candidate concerned.</i></p> <p>56.—(2) Where a candidate does not present himself until after the time fixed for the commencement of an examination, he shall not be allowed any additional time to write that examination.</p> <p>60. For the examinations in mathematics and physics a candidate shall provide himself with</p> <p>(a) a ruler showing millimetres and sixteenths of an inch,</p> <p>(b) a pair of compasses, and</p> <p>(c) a protractor.</p> <p>61.—(1) A candidate shall not use any paper or book other than that provided by the presiding officer.</p> <p>(2) A candidate shall print the name of the examination subject at the top of his examination book.</p> <p>(3) No candidate shall</p> <p>(a) write his name or any distinguishing mark or symbol on his examination book, or</p> <p>(b) tear any paper from his examination book or insert therein any matter not pertinent to the examination.</p> <p>(4) A candidate shall not be permitted to use a slide-rule on any grade 13 examination.</p> <p>(5) A candidate shall not be permitted to use a stencil for the making of drawings or diagrams on any grade 13 examination.</p>
Wednesday 11th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Mathematics of Investment Secretarial Practice	
Thursday 12th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Accountancy Practice Music	
Friday 13th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Greek Authors Greek Composition	
Monday 16th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Chemistry Zoology	
Tuesday 17th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Algebra English Composition	
Wednesday 18th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	German Authors German Composition	
Thursday 19th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Geometry English Literature	
Friday 20th June	a.m. 9.00-11.30 a.m. 9.00-11.30 p.m. 1.30- 4.00 p.m. 1.30- 4.00	French Authors French Literature French Composition French Composition (See Note 2)	
Monday 23rd June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Trigonometry and Statics History	
Tuesday 24th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Physics Botany	
Wednesday 25th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Latin Authors Latin Composition	
Thursday 26th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Problems Geography	
Friday 27th June	a.m. 9.00-11.30 p.m. 1.30- 4.00	Spanish Authors Spanish Composition	

NOTES. — (1) At all examinations in Mathematics and in Physics, candidates should come supplied with rulers (showing millimetres and sixteenths of an inch), compasses and protractors. Candidates are not permitted to use slide rules on any of the Grade 13 Departmental examinations.

(2) French Literature and French Composition (June 20) of the Grade 13 examinations are provided for French-speaking students who, for admission to the University of Ottawa Teachers' College, are required to take one of these papers. (See Circular 611(a).)

(OVER)

1958

INSTRUCTIONS TO BE RETAINED AND READ CAREFULLY BY THE CANDIDATE

INSTRUCTIONS TO GRADE 13 CANDIDATES

1.—(1) The form of application for the Grade 13 examinations may be obtained (a) from the principal of a high, vocational, or continuation school, (b) from the principal of a private school or college, (c) from the public school inspector or superintendent of schools, (d) from the registrars of the universities of Ontario.

(2) All applications properly filled out shall be filed not later than May 1 with the principal of the school at which the candidate proposes to write the examination or, in the case of the University of Toronto centre, with the registrar of that institution.

2. Each candidate shall satisfy the presiding officer as to his personal identity, and any person detected in attempting to impersonate a candidate shall be reported to the Department. The presiding officer is authorized to refuse the application of any candidate who presents himself at any centre other than that nearest his usual place of residence, unless the candidate's explanation of his course in so presenting himself is in every way satisfactory to the presiding officer.

3. Candidates shall be in their appointed places before the hours fixed for the commencement of each examination. If a candidate be not present till after the appointed time, he shall not be allowed any additional time. No candidate shall be permitted, on any pretence whatever, to enter the room after the expiration of an hour from the commencement of the examination. The presiding officer is authorized to refuse admission even within the hour, if the candidate's explanation is in any sense unsatisfactory, or if he has reason to suspect collusion between the newly-admitted candidate and other candidates.

4. A charge of One Dollar shall be collected by the presiding officer from a candidate who fails to make application by the prescribed date (May 1). The presiding officer shall see that the application of such candidate meets the requirements of the Regulations before admitting him to the examination.

5. A candidate shall not leave the room within one hour after the distribution of the question papers in any subject; and, if he leave after that period, he shall not be permitted to return during the examination in such subject.

6. Every candidate shall conduct himself in strict accordance with the instructions.

He shall not take into the room or have in or on his desk anything from which he may derive assistance. He shall not talk to another candidate; he shall not give or receive assistance of any kind whatever. Should he violate these instructions all his answer papers shall be cancelled.

Should the presiding officer obtain clear evidence of the violation of these instructions at the time of its occurrence, he shall cause the candidate concerned to leave the room immediately; he shall strike his name from the list of candidates. If, however, the evidence be not complete at the time, or be obtained after the close of the examination, the presiding officer shall report the case to the Registrar.

7. A candidate shall not use any paper or examination book other than that provided. He shall write the name of the subject of the examination very distinctly at the top of his book. He shall not, however, write his name or any distinguishing mark or symbol on his book, nor shall he tear any paper from his book nor insert therein any matter not pertinent to the examination.

8. Candidates are also reminded that the presiding officer shall not make any explanation or other statement regarding the probable meaning of any question or give any advice as to what questions should be answered by the candidates or the manner in which a question should be answered.

At the expiration of an examination a candidate may bring to the attention of the presiding officer any error which appears to have been made in a question paper and at the close of the examinations the presiding officer shall report to the Registrar any error in a question paper which is brought to his attention.

9. Every candidate shall write his answers and full solutions on the ruled side of the leaves of his examination book or books (if more than one be needed); he shall use the unruled side in preparing the answers in rough where necessary. He shall fold his examination book (or books) once across, place it in the envelope provided by the presiding officer, seal the envelope, write on the outside of the envelope the subject of the examination only, and on the slip provided, his name in full (surname preceding), and then securely fasten the slip to the envelope, as instructed by the presiding officer. Each candidate shall hand in all the answer books he has used.

10. Where the illness of a candidate affects his examination, he shall request the presiding officer to report full particulars to the Registrar and within two days after the close of the examinations the presiding officer shall report to the Registrar full particulars of such illness.

The report of the presiding officer shall be accompanied by:

- (a) a medical certificate stating the nature of the illness and its time and duration; and
- (b) details of any other occurrence which interfered with the candidate's examination.